

Karen Marshall

Email: kaz@karenmarshall.com

Education

Graduated with Honors in American Studies and a minor in Theater & Performance Studies from University of California- Berkeley, May 2007.

Special Skills

Comfortable with troubleshooting networks, hardware and software for Mac & PCs. Basic web design HTML (eg www.karenmarshall.com) and photography. Excellent at Photoshop, Word, Powerpoint, Publisher, and proficient at Illustrator, InDesign and Excel. Video filming and editing skills, ability to author a DVD.

Work Experience

Autoimmunity Research Foundation (March 2005 – August 2006)

Artistic Director Internship - In charge of videotaping and editing DVD of the Chicago Conference “Recovering from Chronic Disease,” and the Los Angeles Conference “Sarcoidosis, AIDS and Cancers,” both of which can be found at <http://autoimmunityresearch.org/>

UC Berkeley ASUC ‘SUPERB’ Art Department (January 2005 - May 2007)

Intern (2005), Co-Manager (2006-2007) - Designed flyers for publicity and worked with public relations and marketing to promote events. Portfolio at <http://www.karenmarshall.com/superb.htm>

UC Berkeley Residential Computing (August 2006 – May 2007)

Residential Computing Consultant - Provided technical support for residents of UC Berkeley. Also involved in organizing and leading a workshop on the basics of Adobe Photoshop.

Broadway Bullet (May 2007 – October 2007)

Intern. - During NYMF wrote a blog for BroadwayWorld.com; <http://NYMFBulletKaren.blogspot.com>

telsey + company (November 2007 - January 2008)

Casting Intern - Responsibilities included filing submissions, scheduling sessions, corresponding with agents and operating the phones.

Rick Steiner Productions (June 2007 - Present)

Merchandise Associate at Hairspray/Jersey Boys/Grease/August: Osage County

New York Theater Barn (October 2007 - Present)

Media Coordinator - In charge of filming and editing DVDs of events for the New York Theatre Barn (<http://nytheatrebarn.org> / <http://www.youtube.com/NYTheatreBarn>).

Theatrical Experience

The Fabulous Life of a Size Zero (March 2007, UC Berkeley - *Scenic Designer*), The Fabulous Life of a Size Zero (June 2007, DR2 in New York - *Projections Designer; Production Assistant*), Honeymoon in Vegas (July 2007 Reading, New 42nd St Studios - *Assistant to the Composer*), Williamsburg! The Musical (August 2007, Fringe NYC - *Properties Manager*), The Brain from Planet X (September 2007, NYMF - *Production Assistant/ Properties Shopper*), The Last Starfighter (September - October 2007, NYMF - *Production Assistant and Marketing Aid*)